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**MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN**

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**TO:** Board of Selectmen  
**FROM:** Michael Branley, Town Administrator  
**RE:** Weekly Update  
**DATE:** September 13, 2013  
**CC:**

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**Next Board of Selectmen business meeting Monday September 16<sup>th</sup> at 6:30 p.m.**

This week I finalized the budget factors memo, which I sent to you under a separate cover. I also spent some time working on the department request budget forms I am planning to send out to all departments by the end of next week. I performed the August bank reconciliation and did some preliminary review of the August budget numbers (I will wait until receiving bills on Monday to finalize and distribute the figures).

On Thursday Dave and I met with Ron Cheney, Dennis Orsi, and Brian Delahanty from the Francestown Village Company to discuss their charitable tax exemption application. While they presented some new information about services they have and do provide to the Town, Dave and I still agree that they do not qualify for a charitable exemption based on their mission and membership based restrictions. We did however broach the subject that a potential compromise could be a payment in lieu of taxes (PILOT). This situation could – if the Board and the Water Company's Board of Directors could come to an agreement – acknowledge their contributions to the community, provide some monetary payment to the Town, and maintains our current collaborative arrangement.

Dave and I have also been investigating a discovery he made where it appears Crotched Mountain Rehabilitation Center constructed a wastewater treatment facility in Francestown in approximately 2009 that has not been on the assessment rolls. Review of the property files does show building permits, which indicates that the error was on our end and that this facility should have been picked up several years ago. I have spoken to the vice president at Crotched Mountain in charge of facilities and Dave and I are planning to try to visit the site next week. Once Dave has placed a value on the facility we can broach the subject of taxation or a PILOT agreement. I have requested a copy of the PILOT agreement between Greenfield and Crotched Mountain with the thought that we may be able to come to some similar terms on this facility.

We got word this week that it appears the Pleasant Pond Road permit hit a snag in regards to the proposed work on the boat launch. I understand that Chris Danforth will resubmit the application without the boat launch portion and we expect to get it back very quickly. Betsy has been in communication with Chris and can potentially update you further on Monday.

Last night I attended the Zoning Board meeting for the request for a variance of Crotched Mountain Ski & Ride. The Board heard testimony from supporters and opponents of the application until approximately 10 p.m. and voted to continue the hearing on September 25<sup>th</sup> at 7:30 p.m. The Board also decided to attempt to identify and hire a lighting expert to review the situation and advise them.